

Jennings County Parks and Recreation Board Meeting

Meeting minutes for October 22, 2024

Park Board Meeting at Jennings County Government Center

Meeting was called to order at 5:31 PM

Present:

Board Members: Bill Ertel, Avis McGovern, Jennifer Sander, Kristin Wiley, Samantha Wilder,

Staff: Seth Jones

1. Approve Minutes - Samantha makes a motion to approve the minutes. Jennifer seconds. All approved the minutes.
2. Old Business -
 - Electricity is now running is on site 13
 - Seth checked the difference in price between 30 amp and 50 amp is about \$100 different. Site 4 is 30 amp but it is still closed to the public.
3. New Business
 - 2024 spending authority for the director position is \$ 46,913. For the Maintenance supervisor position it is \$36,980. For assistant 1 (Paul) it is \$34,415. For assistance 2 (Issac) it is \$32,256. Sam was wondering if we could take the remainder of the maintenance supervisor and split it between the three of them. Avis said we would have to go to the council and get a salary ordinance.
 - Seth said that he has been paying out of his fund and he hasn't been touching Greg's fund. So Seth needs to be paid retroactively for his increase in pay. Avis will see if she can get it approved before the next council meeting. Avis said that she will contact Nikki to see if that can be sooner rather than later. Seth asked if he should pay himself out of Greg's fund. Avis said that she would email Nikki with all the board members.
 - Avis asked about the kiosks and if they were going to be replaced. Seth said that they will replace it over the winter. Samantha asked about the piece of playground equipment that was broken. They removed it.
 - Kristin made a motion to pay Anderson from the Non reverting fund for equipment. Bill seconded.

4. Director's Report -

- Greg's email is no longer valid. Seth said that there were some emails lost that weren't able to be forwarded so those were just lost. Seth is continually changing accounts to have his new email on it.
- Seth included the position description of both the Park Director and Park assistant. Avis asked if the wording of Maintenance Supervisor would be better so that we could ask for more money. It seems like a Maintenance Supervisor should make more money than just an assistant. Seth said he would look at the job description and see what needed to change. He won't change the document, he will just make changes on the side.
- Muscatatuck Park Upgrade- Seth is going to wait until later.
- Seth went and spoke with Kelly at JCCF. Seth put that back into the account.
- Camp hosts: Lance will take over November 1, 2024. Seth is excited because he has done it before and did a great job. Mark and Sandy (ECO) will leave but they want to come back on June 1. They want to do it from June 1 to Dec. 31. Kristin asked if starting on June 1 was late. Seth said it was. Seth asked if we should advertise for the camp host.
- Grounds updates: Paid for the repairs of vandalism, Paid for Koch, Splash pad is winterized, They will begin shutting the water off on November 1.
- ECO- can the campground remain open without a restroom through the winter?

Winter repairs:

- Winter repairs: Dam will be cleared over the winter, Kiosks will be fixed.
- Trees that are hazardous will be taken down. Seth will get quotes on those. Cut back brush on certain treelines.
- Vinegar mill landscaping- they will take care of later. Vinegar mill is collapsing. The stairs are not covered by the roof and it is sagging so we will need to get that fixed. Seth will look into that.
- Public restrooms at Muscatatuck across from the pine trees needs to have a sewage pump repaired. Seth asked if we should do it now or after the first of the year. Board decided that it should be after the first of the year.
- Replace roof on campground CG privy
- Repair gate at shelterhouse 3

Equipment:

- Explorer transmission went out. They are without a vehicle which is a big deal. Avis asked if we could get a county vehicle if that would help. New truck is needed so they don't have to use their vehicles.
- Tractor needs to be repaired.
- A new scag needs to be purchased. Scag 29-I broke down and will not start.
- Wood Splitter they purchased for \$900 instead of \$1300.
- NICA went well
- 5k went well
- Cross country went well. All done for the season. 2025 ready to go.

- McCormick's Creek Crew went well. 2025 ready to go.
- A Discussion about the Master Plan happened. We talked about if we had a master plan.
- Avis Asked if the NLTG had sent an invoice yet. Seth answered that he hadn't received it. Avis asked if Kristin would send Brad Bender an email asking if he has sent it.
- Facebook page needs to be started now that we have a new email. We talked about just having one instead of one for each park. Seth would be happy if the board would run the FB page. Avis came up with the idea to have JOin us in Jennings do a drone fly over. Samantha said it would be a great time of year to do it. Seth asked how we can get the old FB page back and Avis said that Alex Zimmerman said we could send a cease and desist.

5. Next Meeting -Nov. 26, 2024 at the government Center

6. Adjournment - Kristin makes a motion to adjourn the meeting at 6:59 Jennifer seconded. We all voted in favor of adjourning.

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Bill Ertel

Avis McGovern

Samantha Wilder

Kristin Wiley

Jennifer Sanders
