

Jennings County Parks & Recreation Board

Meeting Minutes

Date: February 24, 2026

Time: 5:30 PM

Location: Conference Room – Jennings County Government Center

Call to Order

The meeting was called to order at 5:30 PM by Kristin Wiley.

Roll Call

Present Board Members:

- Emily Thompson (ET)
- Elizabeth Eaken (EE)
- Kristin Wiley (KW)

Present Staff:

- Seth Jones (SJ)
- Alex Wallace (AW)

Absent:

- Bill Ertel
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1. Approval of Previous Minutes

A motion was made by KW to approve the minutes of the February 3, 2026, meeting (rescheduled from January 27, 2026).

KW, EE, and ET signed the approval form.

2. Old Business –

• Master Plan

SJ provided three quotes for firms to draft a Master Plan at the February 3, 2026 meeting.

Members confirmed they had reviewed all three proposals. EE made a motion to accept the quote from Taylor Siefker Williams in the amount of \$14,800. ET seconded the motion.

Vote: EE, ET, and KW voted in favor. Motion carried.

3. New Business

- **New Mower Purchase**

SJ requested \$16,399 from the Park's non-reverting fund to purchase a new lawn mower for Eco Lake Park.

Two quotes were provided for a Scag Turf Tiger II mower with a 61-inch deck:

- Letts Hardware: \$16,399.00
- Anderson's Sales: \$16,459.95

A motion was made to purchase the mower from Letts Hardware. Moved by EE. Seconded by ET.

Vote: EE, ET, and KW voted yes. Motion carried.

4. Director's Report

- SJ reminded board members to contact County HR to set up receipt of their stipend.
- A binder containing the 2025 year-end review is available for review and will be stored in the Park Office.
- The main public restrooms will be renovated using donor funds. Walter Pedigo will complete the work. Construction is expected to begin in 3–5 weeks. The restrooms will reopen for the season upon completion.
- “No Climbing” signs were reposted at Vinegar Mill on February 13, 2026. A backup sign is available.
- At Eco Lake Park, Shaw Monuments is working on new signage, scheduled for completion at the end of March.
- The Park's 2018 Dodge Ram required transmission solenoid replacement. Repairs were performed by Garlitch at a cost of \$1,395.40, taken from the Equipment and Repair Fund.

- A financial report was provided, including:
 - Bank balance: \$7,952 (as of 2/23/2026)
 - Non-Reverting Fund balance: projected \$237,200.46 at the end of February
 - 2026 Non-Reverting Fund outlook: projected income of \$123,000 and projected balance of \$305,350
 - Year-over-year income summary for 2024–2026
 - Monthly budget transaction summary
 - Walnut Grove School roof leak repair was previously approved last fall. First Choice Construction will complete the work when weather conditions improve.
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5. Events

- The Sassafras Tea Festival will be the first event of the year and is scheduled for the fourth weekend in April.
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6. Comments from Guests

No comments were recorded.

7. Next Meeting

March 24, 2026

8. Adjournment

A motion to adjourn was made by EE and seconded by ET.

The meeting adjourned at 5:43 PM.

Signatures

Jennings County Parks & Recreation Board

Bill Ertel _____

Kristin Wiley _____

Emily Thompson _____

Elizabeth Eaken _____